

# BYLAWS

## OF

### THE ALABAMA RURAL HEALTH ASSOCIATION'S STUDENT RURAL HEALTH ASSOCIATION CHAPTERS

#### ARTICLE I

##### *NAME:*

The name of the various student chapters of the Alabama Rural Health Association (ARHA) shall be the Alabama Student Rural Health Association (ASRHA). Each student chapter can be further identified by using the name of the college/university or other identifying information as desired by the specific chapter and with the approval of the ARHA Board of Directors.

#### ARTICLE II

##### *MISSION:*

The purpose of the ASRHA is to educate students and Alabamians regarding rural health issues in the state by addressing pertinent health issues through activities, workshops, volunteering, and information distribution through multiple media outlets. In addition, these activities will support the mission of the Alabama Rural Health Association which represents the geographically diverse regions of Alabama and a variety of for profit and non-profit entities.

#### ARTICLE III

##### *MEMBERSHIP:*

Membership in ASRHA is open to all students, faculty, and staff regardless of degree status, major, residency status, or school of enrollment. The only requirement is interest in Alabama rural health. Students, faculty, and staff of colleges/universities without campus chapters are encouraged to seek the establishment of a chapter at their institution, but can become members of other campus chapters until a local chapter is established.

#### ARTICLE IV

##### *ASRHA CHAPTER BOARD OF ADVISORS AND ELECTED OFFICERS:*

Section 1: The affairs and business of ASRHA student chapters shall be conducted by the officers elected (Board of Advisors) during the academic year of the host college/university, and members with the assistance of a faculty advisor. The student officers will be made up of six (6) elected offices, Moderator, Co-Moderator, financial secretary, public health information office, membership chair, and service chair.

Committee chairs will be appointed by and will report to the Moderator of the host chapter.

Section 2: A majority of members or 75% of the Elected Officers shall constitute a quorum.

Section 3: The terms of all offices are for one academic year. The campus chapter officers will be elected at the first meeting in the fall semester of that year.

Section 4: All meetings of the student chapter shall be open to the public.

## ARTICLE V

### *MEETINGS OF MEMBERS*

#### Section 1. Monthly Meeting - General Membership

Monthly meetings of the student chapter of the ASRHA will be held at a time and place to be determined by the Board of Advisors. The purpose of such a meeting will be to conduct all such business as may be necessary to support the mission and goals of the chapter.

#### Section 2. Special Meetings - General Membership

Special meetings of the membership of the chapter may be called at any time by the moderator or at least three members of the Board of Advisors. Notice of a special meeting, stating the purpose thereof, shall be provided to the membership.

## ARTICLE VI

### *OFFICER ELECTIONS:*

Section 1: The term of office of the elected officers of campus chapters shall be one (1) academic year.

Section 2: Officers must be nominated in open meeting and with agreement of the nominated individual.

Elections may be held immediately after nomination and must be by paper ballot or other means as approved by the Board of Advisors, with the results tallied by a tellers committee consisting of no less than two members not currently holding office or in nomination for an office.

Section 3: A yearly report on the status and membership of each student chapter must be filed with the Executive Director of ARHA each year and contain

specific information as requested by ARHA on a date to be determined by ARHA.

## ARTICLE VII

### *ELECTED OFFICER RESPONSIBILITIES:*

**Moderator:** The Moderator shall serve as chief administrative officer for the campus chapter and shall possess broad discretionary and delegatory powers to act as deemed necessary and proper to carry out the business of the Chapter. Duties shall include presiding over all chapter meetings, making an annual report on the affairs of the Executive Committee and fiscal and financial status of the Chapter, and making all appointments to standing committees.

**Co-Moderator:** The Co-Moderator shall act in the capacity of the Moderator at the Moderator's bidding or in case of the absence of the moderator. Responsibilities shall include fulfilling duties delegated by the Moderator and filling the unexpired term of the Office of Moderator, if the latter office shall become vacant.

**Financial Secretary:** The financial secretary shall see that an up-to-date membership roster is maintained and provide required information on chapter membership to ARHA. This officer shall take minutes of meetings and see that they are recorded and retained and will accomplish other such other duties as are incidental to the office.

**Membership Chair:** The membership committee chair shall be responsible for marketing the Association in the recruitment and retention of members and perform such other duties as are incidental to the office.

**Service Chair:** The service committee chair will be responsible for the coordination and implementation of a particular event initiated by the chapter or such event agreed upon as a collaborative by liaison members at other colleges or universities.

**Public Health Information Officer:** the public health information officer will be responsible for monthly updates and maintenance of the chapter's social media site(s), promotion via various media outlets of educational programs, workshops, screenings, public service announcements and other events.

### *DUES:*

Section 1: Membership dues are a total of \$10 per year for each member or \$500 for a chapter membership. A chapter membership will entitle the chapter to have an unlimited number of members for the fee of \$500.

Section 2: The membership year shall be one academic year from the month in which new chapter officers are elected each year, preferably at the beginning of the fall semester.

## ARTICLE VIII

### *RULES OF ORDER:*

Business sessions of ASRHA student chapter meetings shall be conducted in accordance with Robert's Rules of Order, except as where otherwise specified.

## ARTICLE IX

### *RECORDS:*

All records of the student chapter shall be kept in a central location as designated by the faculty advisor.

## ARTICLE X

### CHAPTER REQUIREMENTS:

Section 1: Each chapter is required to complete at least one activity that increases public awareness to rural health issues and at least one community service activity within an underserved or underprivileged community within one academic year.

Section 2: Each chapter member must be present at a minimum of one chapter meeting an academic year and must participate in at least one activity to be recognized as a member in good standing.

## ARTICLE XI

### *OFFICE VACANCIES:*

Vacancies for any of the chapter offices, except for Moderator, shall be filled by appointment of the Moderator until the next monthly meeting of the chapter membership at which time an election shall be held to fill the vacancy for the remainder of the term.

## ARTICLE XII

### *WITHDRAWAL OF STUDENT CHAPTER STATUS:*

Student chapter status can be withdrawn by ARHA when such action is deemed necessary. The withdrawl of student chapter status shall be done by vote of the Board of

Directors of ARHA only after giving student chapter officers an opportunity to present evidence and an argument against the taking of such action.

## ARTICLE XIII

### *CHAPTER STARTUP:*

The individuals joining the campus chapter in the first year will be recognized as members of the **CHAPTER FOUNDERS COUNCIL**. This Council will be responsible for developing the formal mission statement, vision, and strategic goals. These members will also be responsible for petitioning and obtaining the approval of student chapter status from the Board of Directors of ARHA. Upon receipt of formal recognition from ARHA, elections shall be held for Chapter officers.